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## *List of Documents Needed for Funding*

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- \_\_\_\_\_ 1. Copies of recorded deeds or a copy of title insurance policy for all real property owned by you, wherever located. This includes any property owned by a company you have an ownership interest in.
- \_\_\_\_\_ 2. Copies of recent statements for each of your accounts, including checking, savings, money market, credit union, certificates of deposit, safe deposit box, investment, mutual funds and dividend reinvestments. (We do not need to see balances or transactions. Primarily we are looking for institution information, account numbers, the type of account and account owners)
- \_\_\_\_\_ 3. Copies of Life Insurance Policies
- \_\_\_\_\_ 4. Statements and information for pension plans, IRA's, Keoghs, SEPs, 401(k) plans, annuities, deferred compensation plans, etc.
- \_\_\_\_\_ 5. Registration for automobiles, motorcycles, mobile homes, motor homes, boats, airplanes and other personal property for which you have evidence of title.
- \_\_\_\_\_ 6. Copies of shareholder agreements, original stock certificates and corporate books for closely held businesses and professional associations.
- \_\_\_\_\_ 7. Copies of Partnership agreements to any general or limited partnerships in which you are a partner as well as any other document indicating your partnership interest.
- \_\_\_\_\_ 8. Copy of Operating agreement(s) to any limited liability company in which you are a member as well as any other document indicating your membership interest.
- \_\_\_\_\_ 9. Copies of any Buy-Sell Agreements to which you are a party.
- \_\_\_\_\_ 10. Complete list of assets for any sole proprietorships owned by you. (this can be found on Schedule F of your taxes)
- \_\_\_\_\_ 11. Trust agreements for trusts in which you have a current beneficiary interest.
- \_\_\_\_\_ 12. Complete copy of your most recent tax returns, individual and businesses
- \_\_\_\_\_ 13. Originals of any publicly traded securities held in certificate form.

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